Smartly Integration

Introduction

Smartly is a leading online payroll company for small and medium businesses in Australia and New Zealand. It takes the stress and hassle away from payroll. Standard ERP's integration with Smartly allows Smartly customers to import their payroll reports into Standard ERP. This speeds up to the process of booking nominal ledger journal entries and ensures accuracy as no additional calculation is required.

This document will describe the technical requirements, including all the necessary details and settings required to use the feature.

Register with Smartly

The first step to use the Smartly function in Standard ERP is to register as a customer with Smartly and start using Smartly for payroll activities. Then, a .csv format report can be exported from Smartly.

Go to https://smartly.co.nz/ and create the account. After creating the account, process your regular payroll activities via Smartly. Download a Payroll Activities report in .csv file when it is available.

Settings in Standard ERP

1. Ensure the Human Resources Management module is activated. Go to **System module >> Settings >> Configuration >> Verticals tile >> tick Human Resources Management and Save**
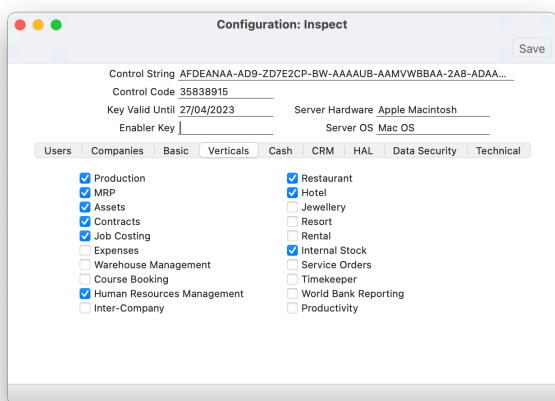

2. Go to **Human Resources Management module >> Settings >> Smartly Setting** (this setting will require only once unless specific Chart of Account is changed.)

For Australia (AUS):

There are six fields of Account specification (Account Mapping) required:

1. **Payroll Payable** - A liability account which stores the net amount owed to an employee. This normally maps to the Salaries Payable or Payroll Liabilities account in the Chart of Accounts.

2. **PAYG** - A liability account, also known as Pay As You Go income tax that a company withholds and pays to the Australian Taxation Office (ATO). This normally maps to the PAYG Withholding Payable account in the Chart of Accounts.

3. **STSL** - A liability account, also known as Study or Training Support Loans, that need to be repaid when the employee's earnings (or "repayment income") exceeds the minimum repayment threshold. This normally maps to the STSL Payable account in the Chart of Accounts.

4. **Superannuation Expense** - An expense account which captures the amount of superannuation incurred during a period. This normally maps to the Superannuation or Superannuation Expense account in the Chart of Accounts.

5. **Superannuation Payable** - A liability account, accumulates the amount of superannuation the company owes to employees. This normally maps to the Superannuation Payable account in the Chart of Accounts.

6. **Payroll Expense** - An expense account which captures the total payroll amount expensed during a period. Normally maps to the Wages & Salaries or Payroll Expense account in the Chart of Accounts.

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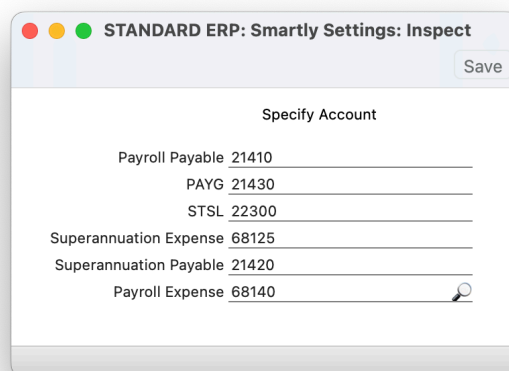
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For New Zealand (NZL):

There are seven fields of Account specification required:

1. **Salary Payable** - A liability account which stores the net amount owed to an employee. This normally maps to theSalaries Payable or Payroll Liabilities account in the Chart of Accounts.

2. **PAYE** - A liability account, also known as Pay As You Earn income tax that the company withholds and pays to Inland Revenue (IRD). This normally maps to the PAYE Withholding Payable account in the Chart of Accounts.

3. **Student Loan** - A liability account that records the amount needed to pay employee student loan deductions. This normally maps to the Student Loan account in the Chart of Accounts.

4. **Kiwisaver Employer Expense** - An expense account that captures the Kiwisaver expense the company owes during the period. This is the part that the Employer contributes. Normally maps to the Superannuation or Kiwisaver Employer Expense account in the Chart of Accounts.

5. **Kiwisaver Employer Payable** - A liability account that accumulates the amount of superannuation the company owes to employees. This normally maps to the Kiwisaver Employer Payable account in the Chart of Accounts.

6. **Kiwisaver Employee** - A liability account, captures the percentage of Kiwisaver the employee select to contribute from their regular salary payment. Normally maps to the Kiwisaver Employee Payable account in the Chart of Accounts.

7. **Salary Expense** - An expense account that captures the total payroll amount expensed during the period. This normally maps to the Wages & Salaries or Payroll Expense account in the Chart of Accounts.

Import of .csv file

Go to **Human Resources Management module >> Routines >> Imports >>Smartly**, Select the .csv file downloaded from Smartly and click OK. A Transaction: New window will open and automatically calculate the total Debit/Credit amount for each account. Check the Transaction Journal and adjust if necessary. Save the Transaction Journal, and the Transaction Journal for Payroll is completed.

Transaction Journal - AUS

Transaction Journal - NZL

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